

**Planning & Development Department
Planning & Engineering Divisions
Monthly Report for March 2010
April 14, 2010**

Activity

- [Land Use Applications](#) – There was 1 application compared to 6 in 2009.
- [Pre-Submittal Applications](#) – There were 4 applications compared to 4 in 2009.
- [City Council](#) – City Council heard 3 land development projects compared to 4 in 2009.
- [Planning and Zoning Commission](#) – There were 7 projects heard compared to 1 in 2009.
- [Board of Adjustment](#) – There were 0 variance requests heard compared to 0 in 2009.
- [Fence Permits](#) – There were a total of 6 applications compared to 17 in 2009. Average number of days to approve was 2.2 business days.
- [Sign Permits](#) – There were a total of 12 applications compared to 12 in 2009. Average number of days to approve was 2.6 business days.
- [Right-of-Way Permits](#) – There were 8 permits issued compared to 0 in 2009.
- [Subdivision Improvement Agreements](#) – There were 0 SIA's submitted compared to 0 in 2009.
- [Construction Drawings](#) – There were 0 CD applications compared to 3 in 2009.
- [Infrastructure Inspection](#) – There were 12 individual projects/sites inspected this month. City staff spent a total of 84 hours performing these inspections compared to 96 hours in 2009.
- [CMRS Permits](#) – There was 1 permit issued compared to 0 in 2009.
- [Other Fees](#) – There was \$202 in revenue for this category in 2010 and 0 in 2009.
- **Visitors** – There were 79 visitors; an average of 3.4 per work day.
- **Customer Surveys** – Surveys were received from Code Enforcement, Building and P&D clients. Overall the feedback has been positive. Staff will continue to make improvements based upon suggestions.

Revenue

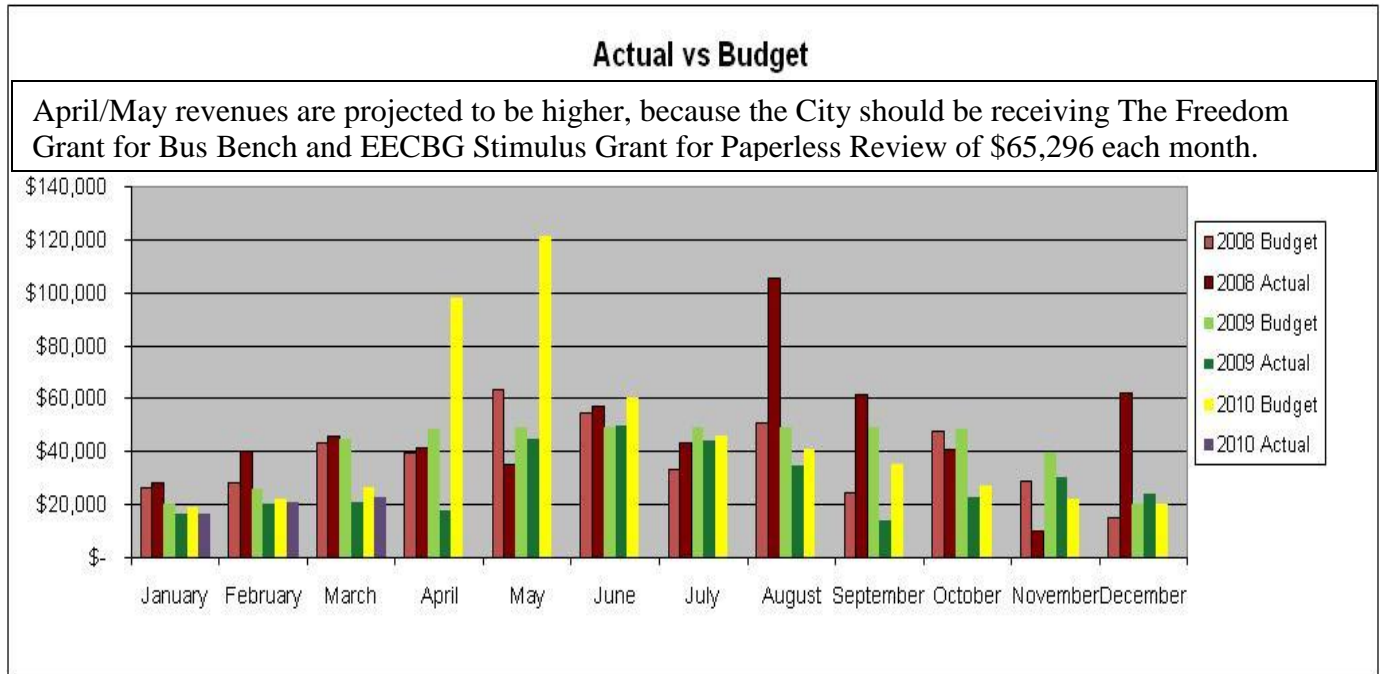
[Total revenue](#) – March monthly revenue was \$22,702 compared to \$21,023 in 2009. YTD \$59,786 in revenue has been collected, which is 89% of the 2010 projected budget of \$67,401.

P & E Special Projects

- **Land Development Code** – On March 8th, a Joint Meeting was held with City Council and the P&Z Commission to discuss the P&Z's recommendation of approval of the Land Development Code. It was agreed to move forward with a public hearing on April 19, 2010. An additional open house was held on March 29th at the request of City Council at the Joint Meeting. The open house was attended by 11 people.

Revenue

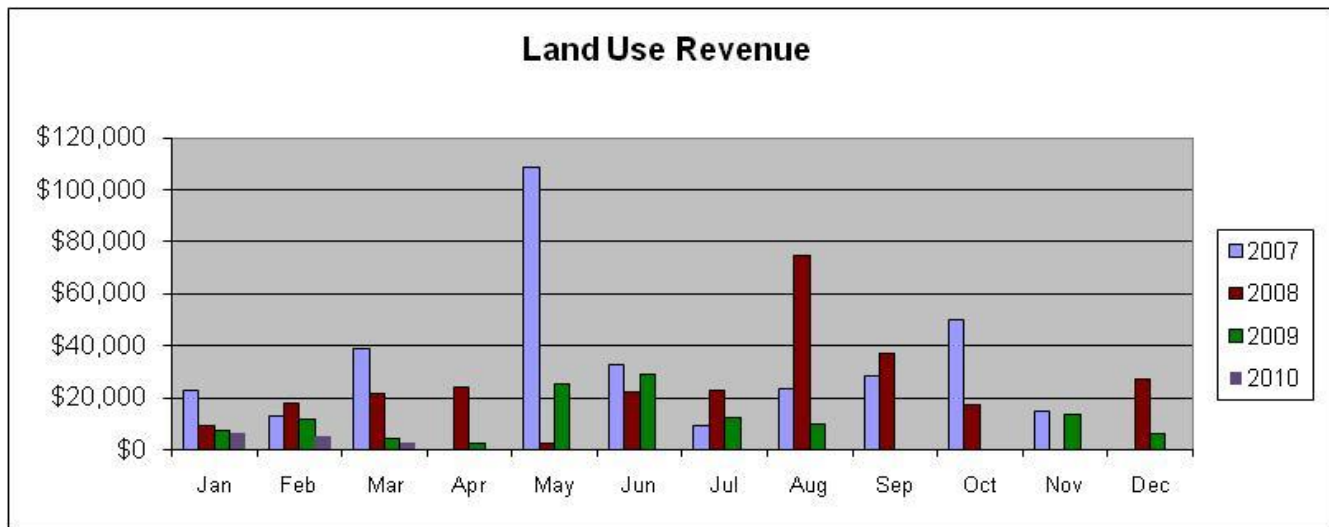
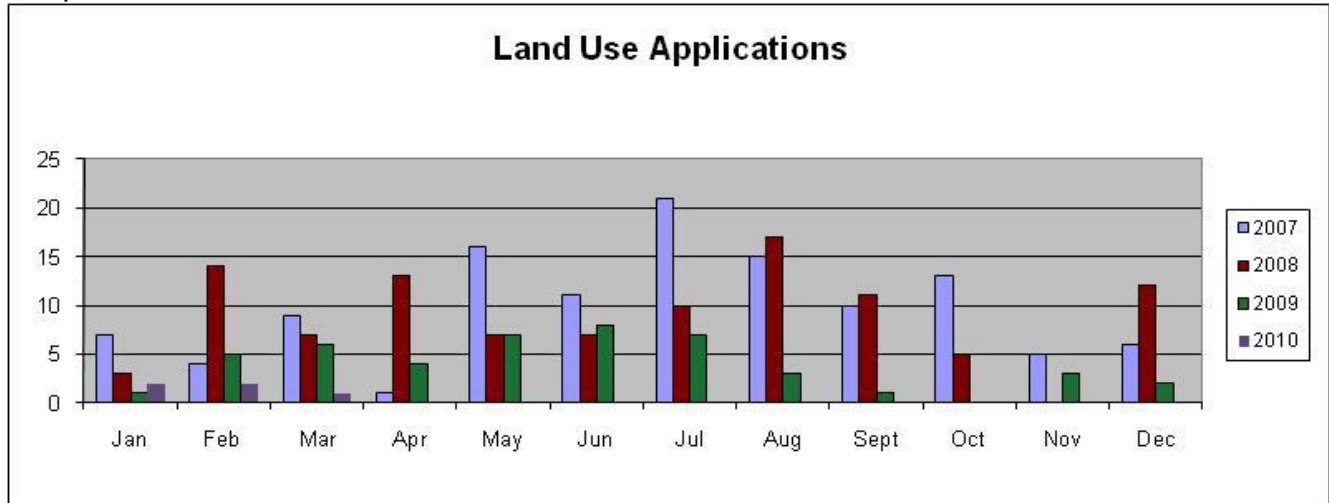
In March, the total revenue received was \$22,702. YTD the Planning & Engineering revenues of \$59,786 are roughly 89% of the projected 2010 YTD budget of \$67,401.



- **Land Use Applications** – YTD \$13,980 in revenue has been collected, which is below the 2010 projected budget of \$18,300.
- **Fence Permits** – YTD \$6,332 in revenue has been collected, which is above the 2010 projected budget of \$2,000.
- **Sign Permits** – YTD \$21,486 in revenue has been collected, which is above the 2010 projected budget of \$12,700.
- **Right-of-Way Permits** – YTD \$5,936 in revenue has been collected, which is above the 2010 projected budget of \$2,400.
- **Subdivision Improvement Agreements** – YTD \$0 in revenue has been collected, which is below the 2010 projected budget of \$2,250.
- **Construction Drawings** – YTD \$2,600 in revenue has been collected, which is below the 2010 projected budget of \$4,000.
- **Infrastructure Inspection** – YTD \$1,000 in revenue has been collected, which is above the 2010 projected budget of \$750.
- **Legal Fees** – YTD \$4,500 in revenue has been collected, which is above the 2010 projected budget of \$3,500.
- **CMRS Fees** – YTD \$3,750 has been collected, which is above the 2010 projected budget of \$3,501.
- **Other Fees** – YTD \$202 has been collected, which is below the 2010 projected budget of \$18,000. This budget amount includes all miscellaneous fees and revenue including Engineering hours from Open Space.

Land Use Applications

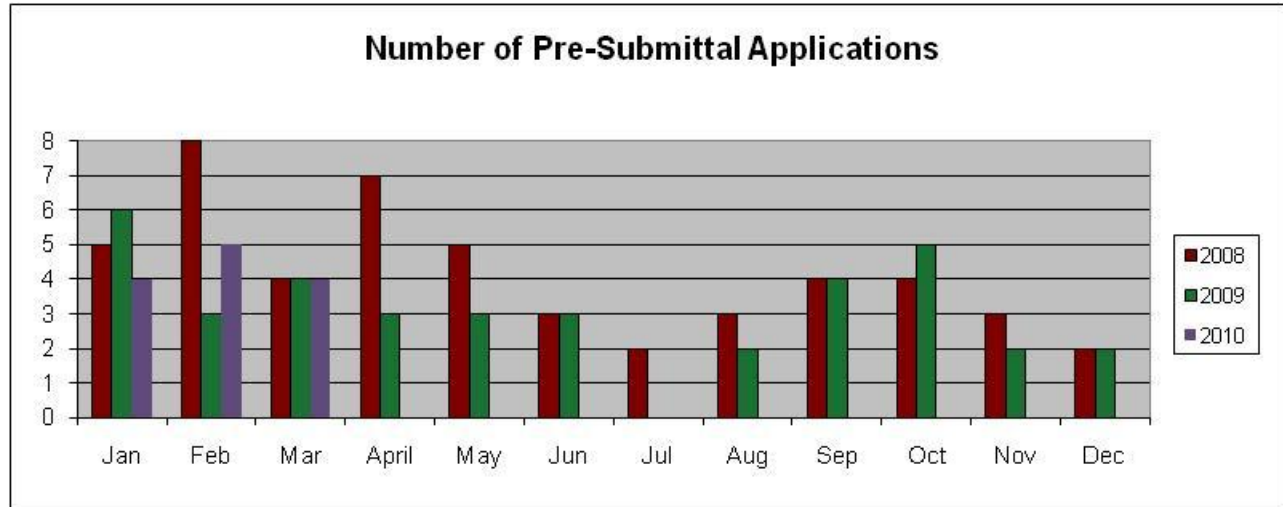
In March, the City received 1 land use application with \$2,500 in monthly revenue. YTD land use application activity is lower than the previous year and YTD revenues are lower. YTD applications for 2010 are 5 compared to 12 in 2009. YTD revenues for 2010 are \$13,980 compared to \$23,590 for 2009.



Land Use Applications Submitted (March 2010)		
Land Use Case Number	Project Name	Open Date
LU-1003-001	7 th Amendment to Arapahoe Airport PDP	3-08-2010

Pre-Submittal Applications

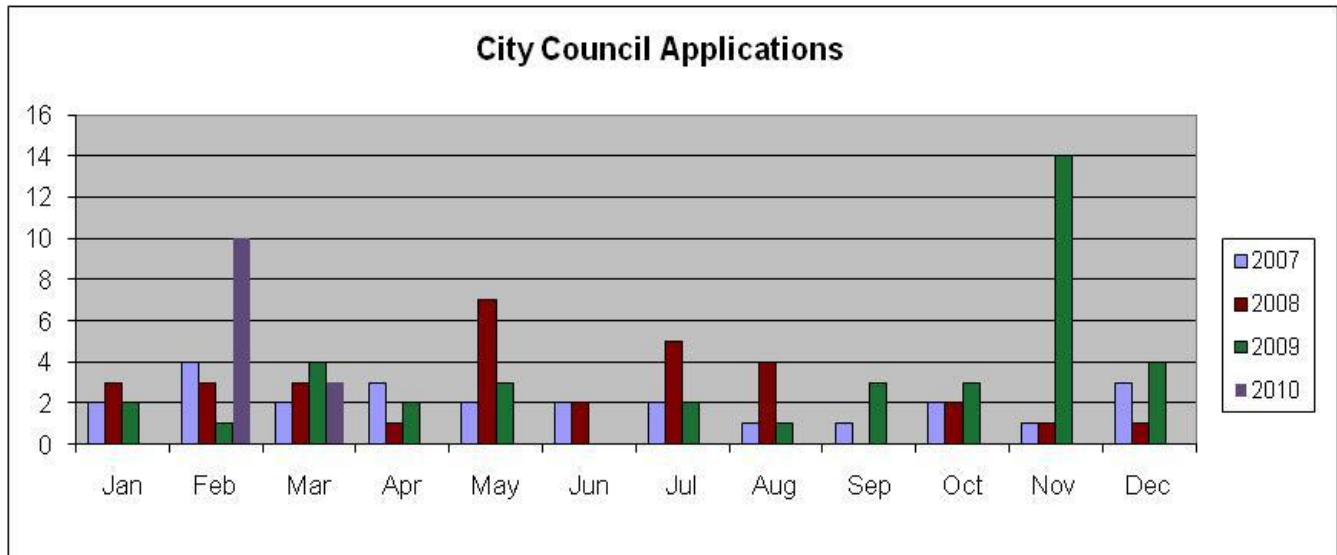
In March, the City received 4 pre-submittal applications. YTD pre-submittal activity is equal to the previous year. YTD total applications received for 2010 are 13 compared to 13 for 2009. The City began tracking pre-submittal applications in 2008.



Pre-Submittal Applications Submitted (March 2010)		
Pre-submittal Case Number	Project Name	Open Date
PS-1003-001	Courtyard @ Aspen Grove	3-08-2010
PS-1003-002	Candlewood Suites DTC Gazebo	3-10-2010
PS-1003-003	360 Sprouts Institute Rezoning	3-19-2010
PS-1003-004	Anthony Pranno – Rocky Mtn. Community	3-26-2010

City Council

In March, City Council heard 3 planning and development projects as compared to hearing 4 in 2009. YTD, City Council has heard 13 development projects as compared to 7 in 2009.



Land Development Projects Heard by City Council (March 2010)

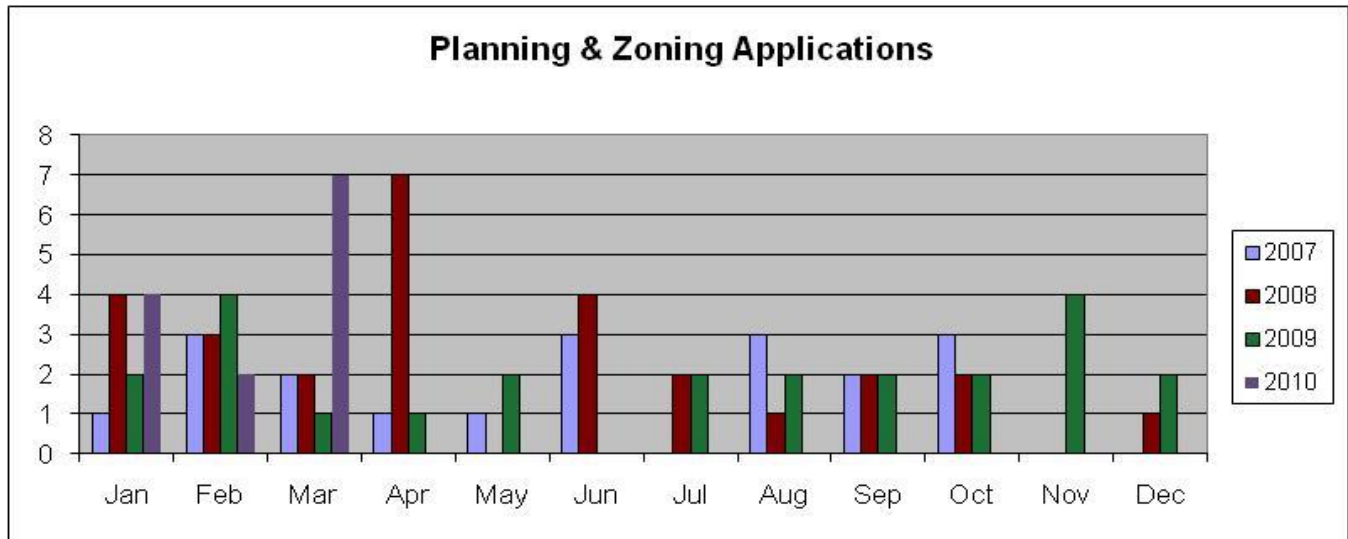
Description	Case Name	Case Number	Hearing Date	Action
Land Use	LDC Joint Meeting with P&Z	NA	3-08-2010	Will go to Public Hearing on 4-19-2010
Land Use	Colorado Performance Volleyball PDP Amendment 2 nd Reading	LU-1002-001	3-15-2010	Approved
Land Use	LDC Open House	NA	3-29-2010	N/A

Land Development Projects Scheduled for City Council (April 2010)

Description	Case Name	Case Number	Hearing Date
Land Use	Valley Club Lanes PDP Amendment	LU-0911-005	4-05-2010
Land Use	Valley Club Lanes FDP	LU-0911-004	4-05-2010
Land Use	Vista Verde Estates PDP, Replat	LU-0906-005 & 006	4-05-2010
Land Use	Vacant, Abandoned & Dangerous Building Report	NA	4-05-2010
Land Use	Building Services RFP	NA	4-05-2010
Land Use	Bus Bench Maintenance Agreement	NA	4-05-2010
Land Use	Joint Meeting: Transportation Master Plan	NA	4-12-2010
Land Use	Land Development Code Public Hearing	NA	4-19-2010
Land Use	IGA w/RTD Re: New Freedom Grant	NA	4-19-2010
Land Use	Tagawa Construction Contract	NA	4-19-2010

Planning & Zoning Commission

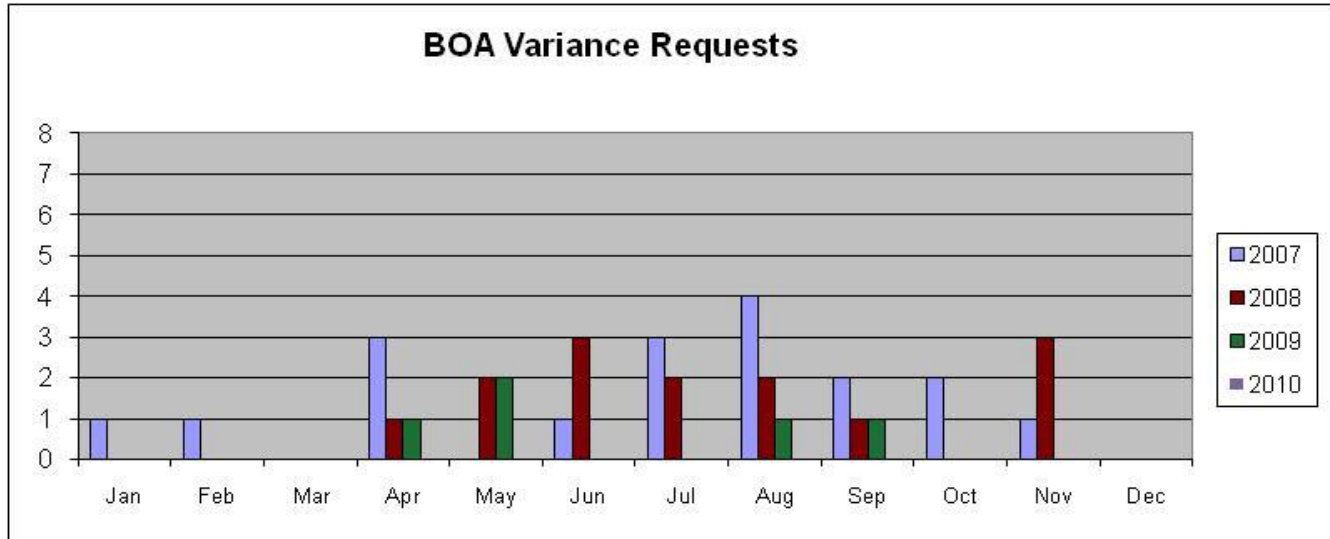
In March, the Planning & Zoning Commission heard 7 development projects as compared to hearing 1 in 2009. YTD, the Planning & Zoning Commission has heard 13 development projects as compared to 7 in 2009.



Land Development Projects Heard by PZ Commission (March 2010)				
Description	Case Name	Case Number	Hearing Date	Action
Land Use	LDC Rewrite Joint Meeting with City Council	NA	3-08-2010	Public Hearing 4/19/2010
Land Use	1041 Regulations – Study Session	NA	3-10-2010	N/A
Land Use	Transportation Master Plan – Study Session	NA	3-10-2010	N/A
Land Use	1041 Regulations – Public Hearing	NA	3-10-2010	Approved
Land Use	Colorado Performance Volleyball PDP Amendment	PS-1001-002	3-10-2010	Approved
Land Use	Valley Club Lanes PDP Amendment	LU-0911-005	3-10-2010	Approved
Land Use	Valley Club FDP	LU-0911-004	3-10-2010	Approved
Land Development Projects Scheduled For PZ Commission (April 2010)				
Description	Case Name	Case Number	Hearing Date	
Land Use	7 th Amendment to the Arapahoe Airport Center PDP (COVOCO Volleyball)	LU-1003-001	4-14-2010	
Land Use	Fast Signs FDP	LU-0806-003	4-28-2010	

Board of Adjustment

In March, the Board of Adjustment heard 0 variance requests as compared to hearing 0 in 2009. YTD, the Board of Adjustment heard 0 variance requests as compared to 0 in 2009.

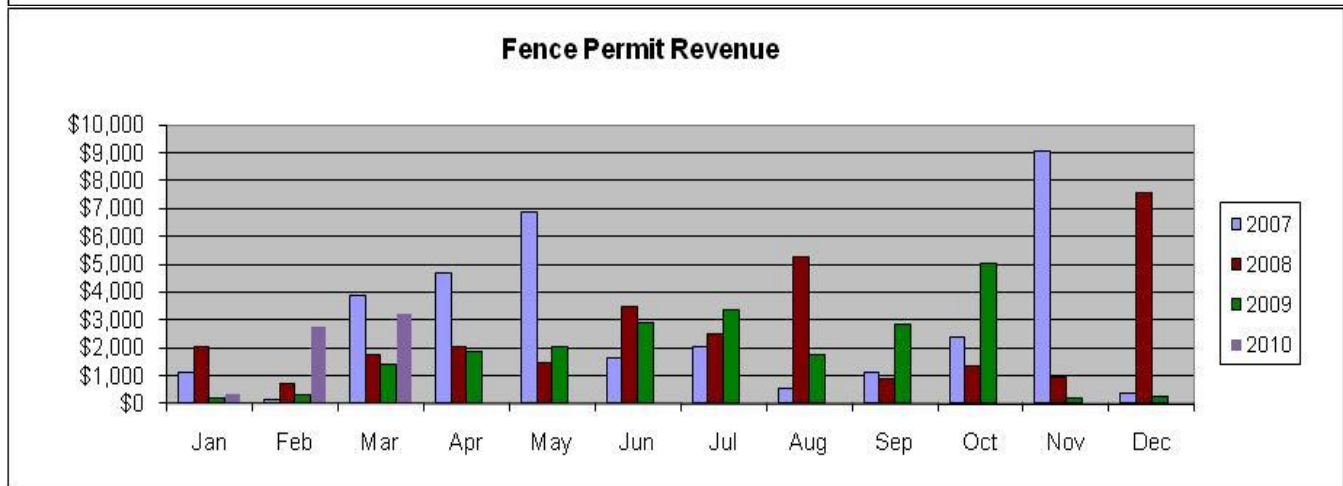
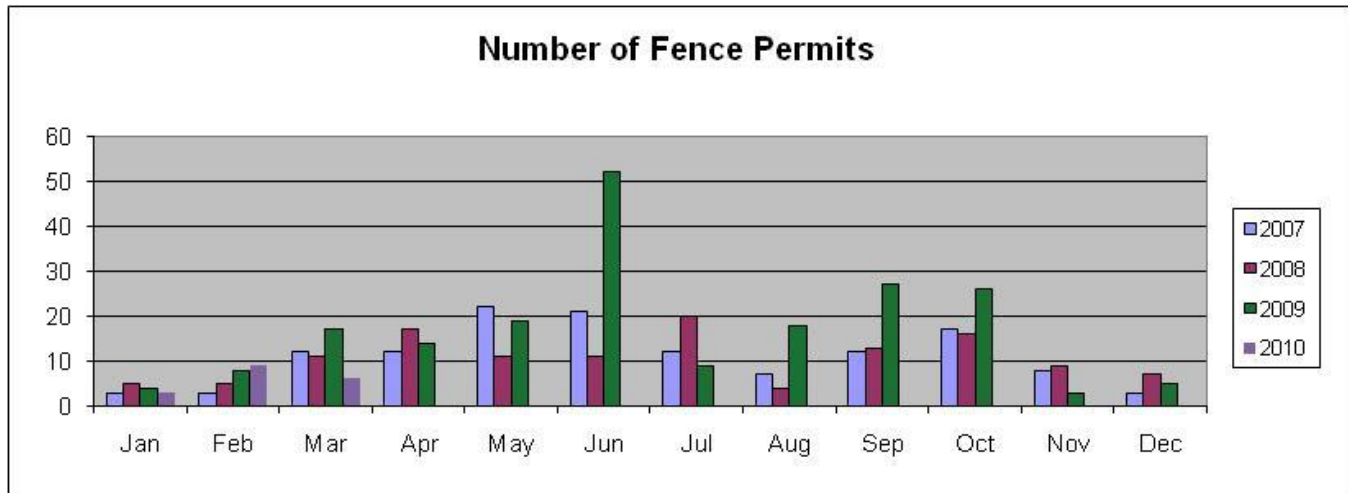


Variance Requests Heard by the Board of Adjustment (March 2010)				
Description	Case Name	Case Number	Hearing Date	Action
BOA	None			

Variance Requests Scheduled for the Board of Adjustment (April 2010)			
Description	Case Name	Case Number	Hearing Date
BOA	Kriss Variance	BA-1003-001	4-15-2010
BOA	Castle Variance	BA-1003-002	4-15-2010
BOA	Training	NA	4-15-2010

Fence Permits

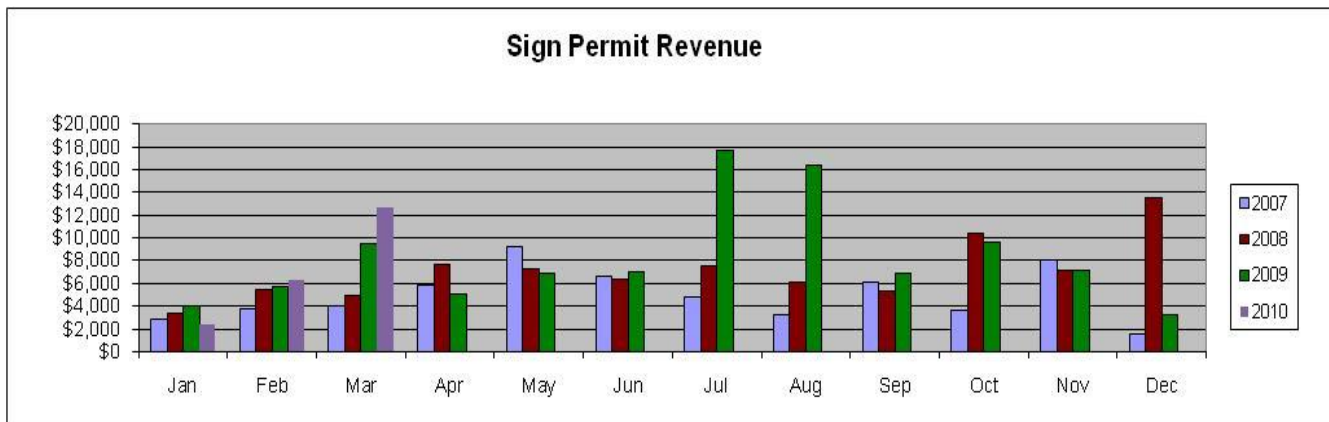
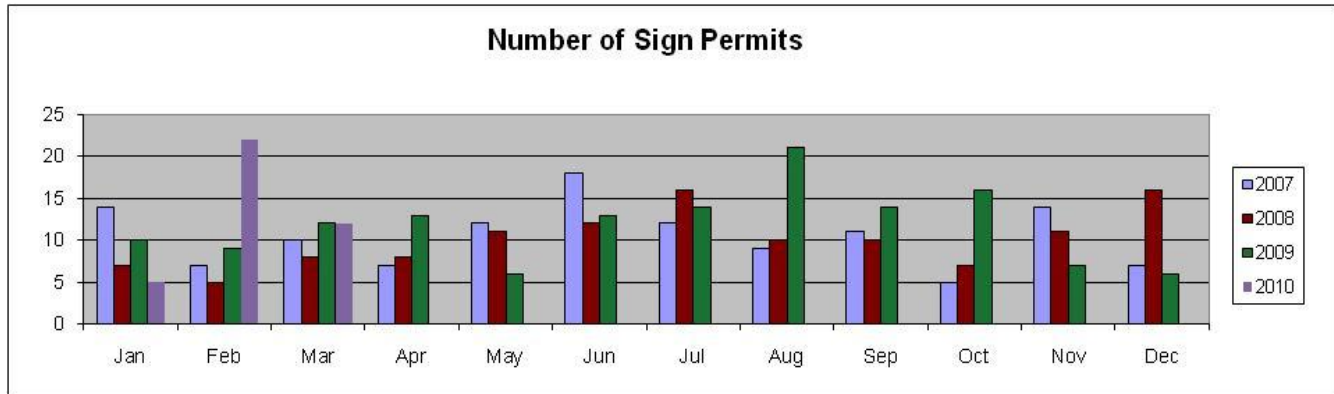
In March, the City received 6 fence permit applications with the monthly revenue of \$3,209. YTD fence permit application activity is lower than the previous year, but YTD revenue is higher. YTD applications for 2010 are 18 compared to 29 for 2009. YTD revenues for 2010 are \$6,332 compared to \$1,939 for 2009. **There were no fence permits through Rapid Review Thursdays in March.**



Fence Permits Submitted (March 2010)			
Location	Case Number	Date Received	Date Approved
South Clarkson Street & Dry Creek Road	FE-1003-001	3-01-2010	3-4-2010
Dry Creek Road & South Holly	FE-1003-002	3-15-2010	3-15-2010
7495 South Franklin Street	FE-1003-003	3-16-2010	3-17-2010
6390 South University Boulevard	FE-1003-004	3-18-2010	3-22-2010
6185 South Ivy	FE-1003-005	3-19-2010	3-22-2010
21506 East Powers Circle South	FE-1003-006	3-29-2010	4-05-2010
Average Approval Time – Business Days			2.2 Day

Sign Permits

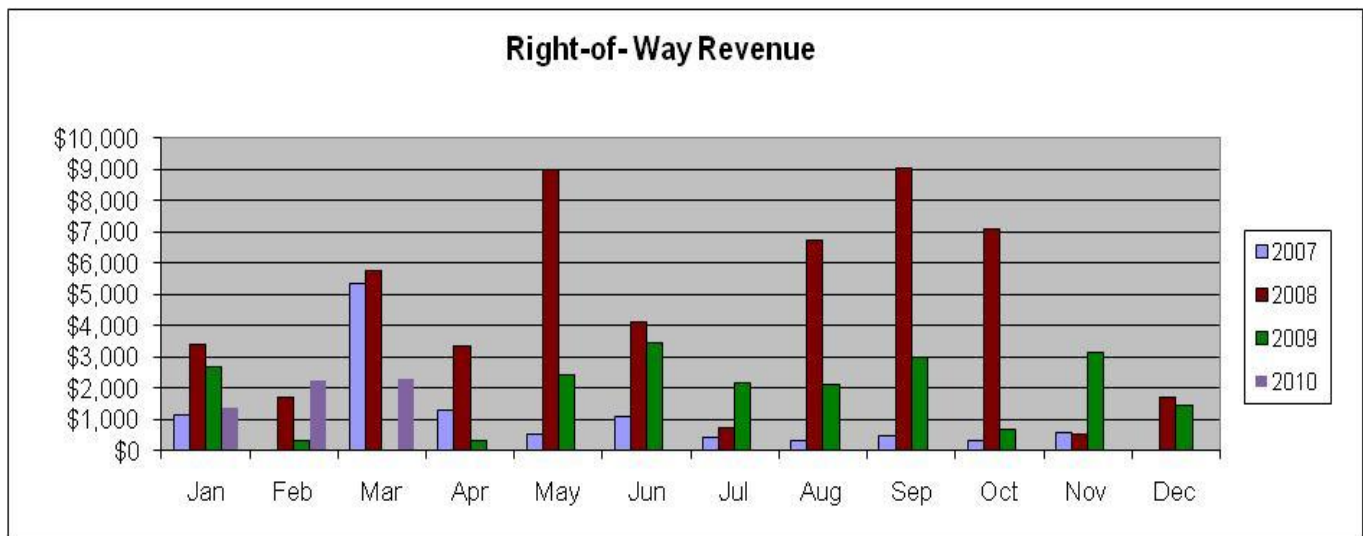
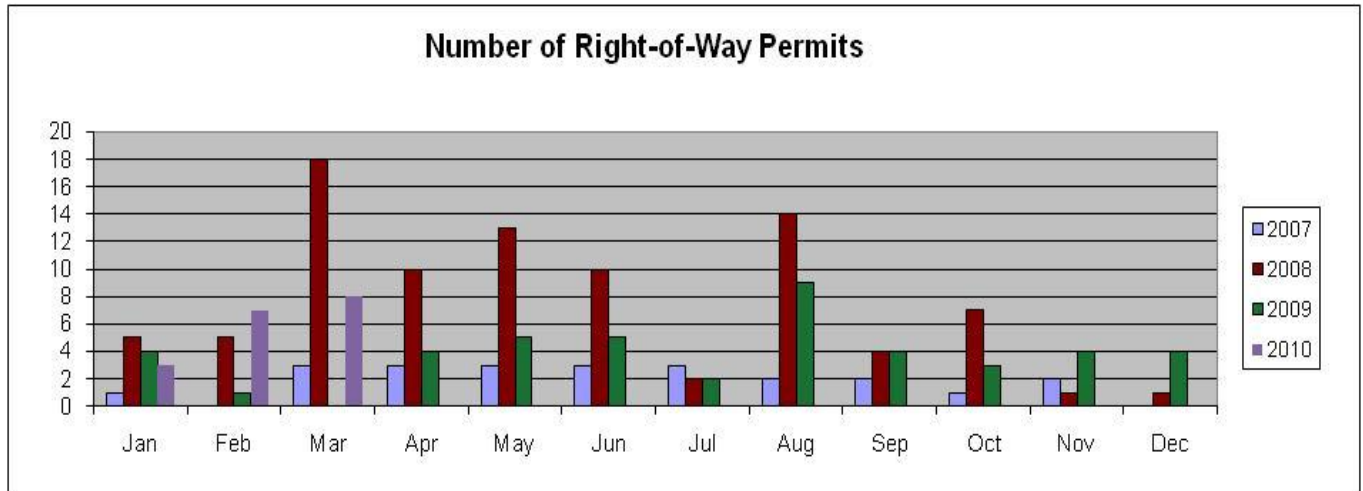
In March, the City received 12 sign permit applications with the monthly revenue of \$12,729. YTD sign permit application activity is higher than the previous year and YTD revenues are higher. YTD applications for 2010 are 39 compared to 31 issued for 2009. YTD revenues for 2010 are \$21,486 compared to \$19,371 for 2009. **There were no sign permits through Rapid Review Thursday in March.**



Location	Case Number	Date Received	Date Approved
9950 East Easter Avenue	SG-1003-001	3-02-2010	3-03-2010
8283 South Akron	SG-1003-002	3-02-2010	3-05-2010
3959 East Arapahoe Road	SG-1003-003	3-03-2010	3-04-2010
9697 East County Line Road	SG-1003-004	3-09-2010	3-09-2010
2401 East Arapahoe Road	SG-1003-005	3-11-2010	4-07-2010
12201 East Arapahoe Road, Unit A-2	SG-1003-006	3-22-2010	3-22-2010
8211 South Holly	SG-1003-007	3-22-2010	3-30-2010
6886 South Yosemite Street	SG-1003-008	3-23-2010	4-02-2010
7535 South University Boulevard	SG-1003-009	3-23-2010	3-26-2010
7555 East Arapahoe Road	SG-1003-010	3-23-2010	3-23-2010
6972 South Vine Street, Suite B3-366	SG-1003-011	3-24-2010	3-26-2010
10639 East Briarwood Avenue	SG-1003-012	3-26-2010	4-06-2010
Average Approval Time – Business Days			2.6 Days

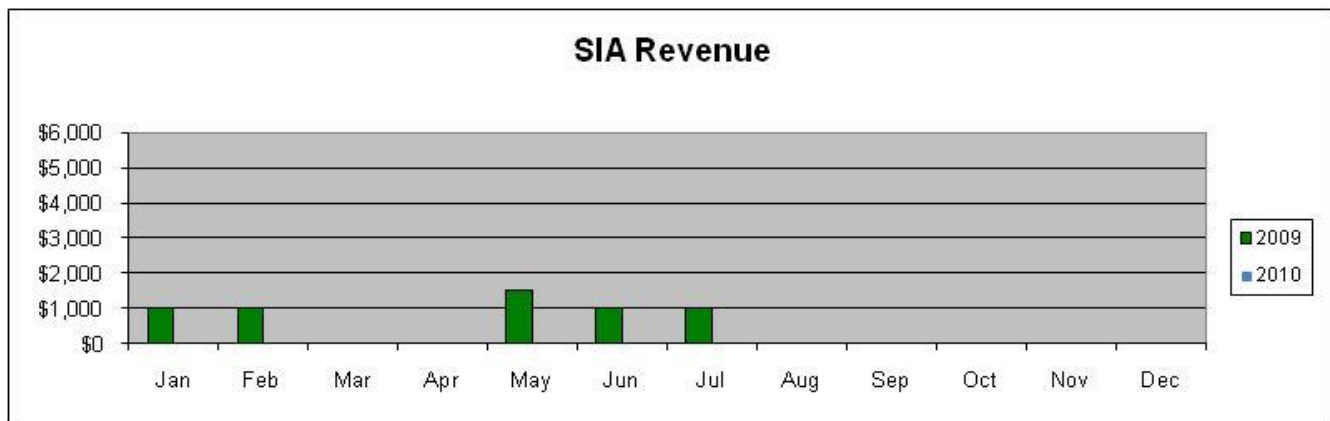
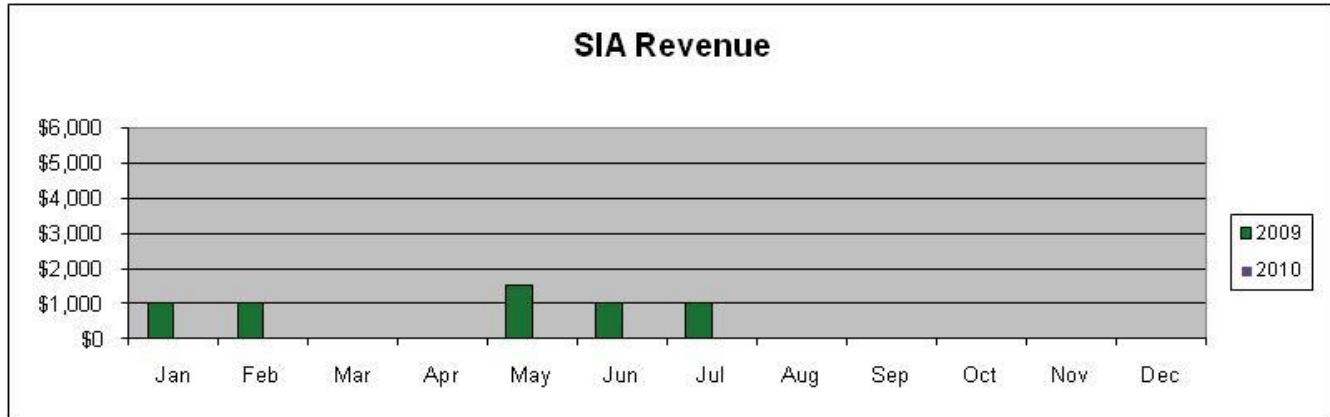
Right-of-Way Permits

In March, the City received 8 right-of-way permit applications with the monthly revenue of \$2,312. YTD right-of-way permit application activity is higher than the previous year and YTD revenues are higher. YTD applications for 2010 are 10 compared to 5 for 2009. YTD revenues for 2010 are \$5,936 compared to \$3,016 for 2009.



Subdivision Improvement Agreements (SIA)

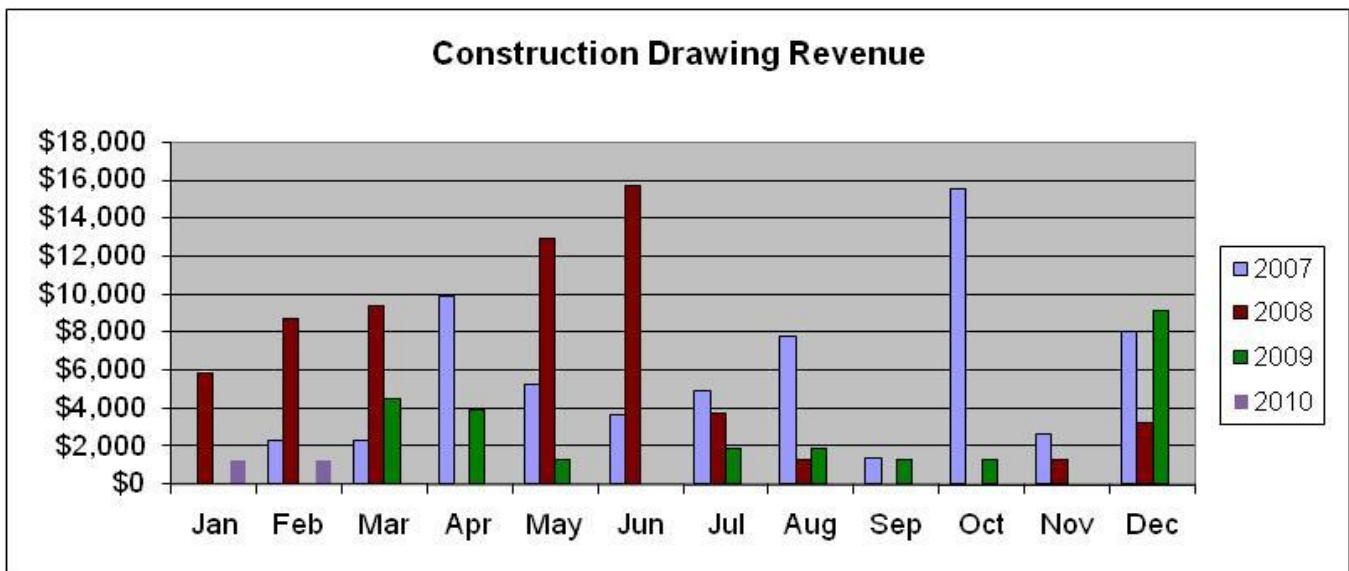
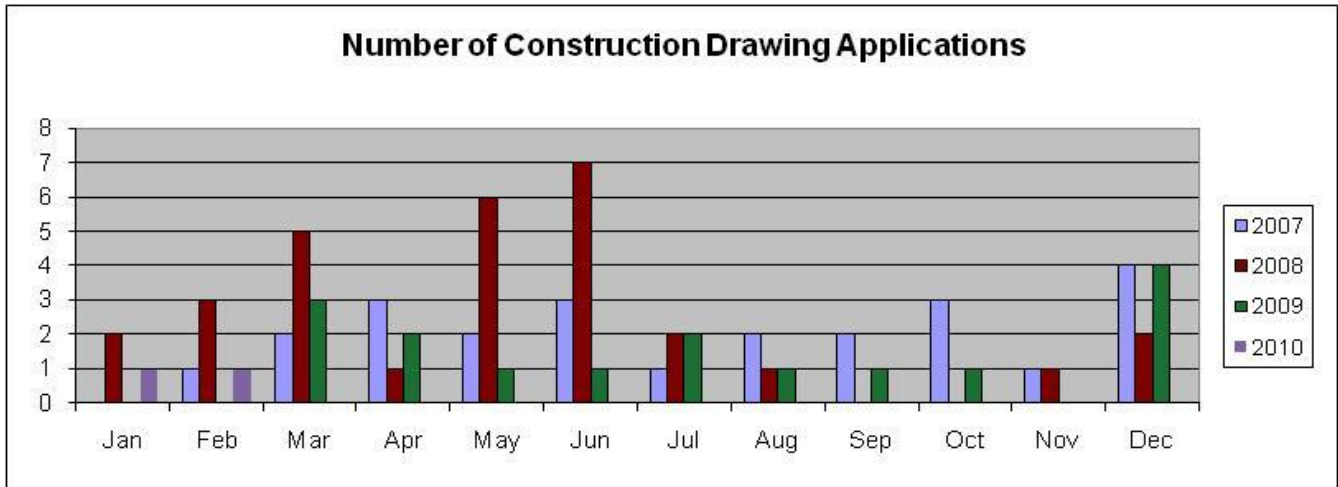
In March, the City received 0 SIA applications compared to 0 in 2009. The monthly revenue of \$0 is the same as 2009 which was at \$0. YTD SIA applications for 2010 are 0 compared to 2 in 2009. YTD revenues for 2010 are \$0 compared to \$2,000 in 2009. We began tracking SIA in 2009.



SIAs Submitted (March 2010)			
Description	Case Name	Case Number	Date Application Accepted
SIA	None		

Construction Drawings (CD)

In March, the City received no CD applications with \$0 in monthly revenue. YTD CD permit application activity is lower than the previous year and YTD revenues are lower. YTD applications for 2010 are 2 compared to 3 for 2009. YTD revenues for 2010 are \$2,600 compared to \$4,500 for 2009.

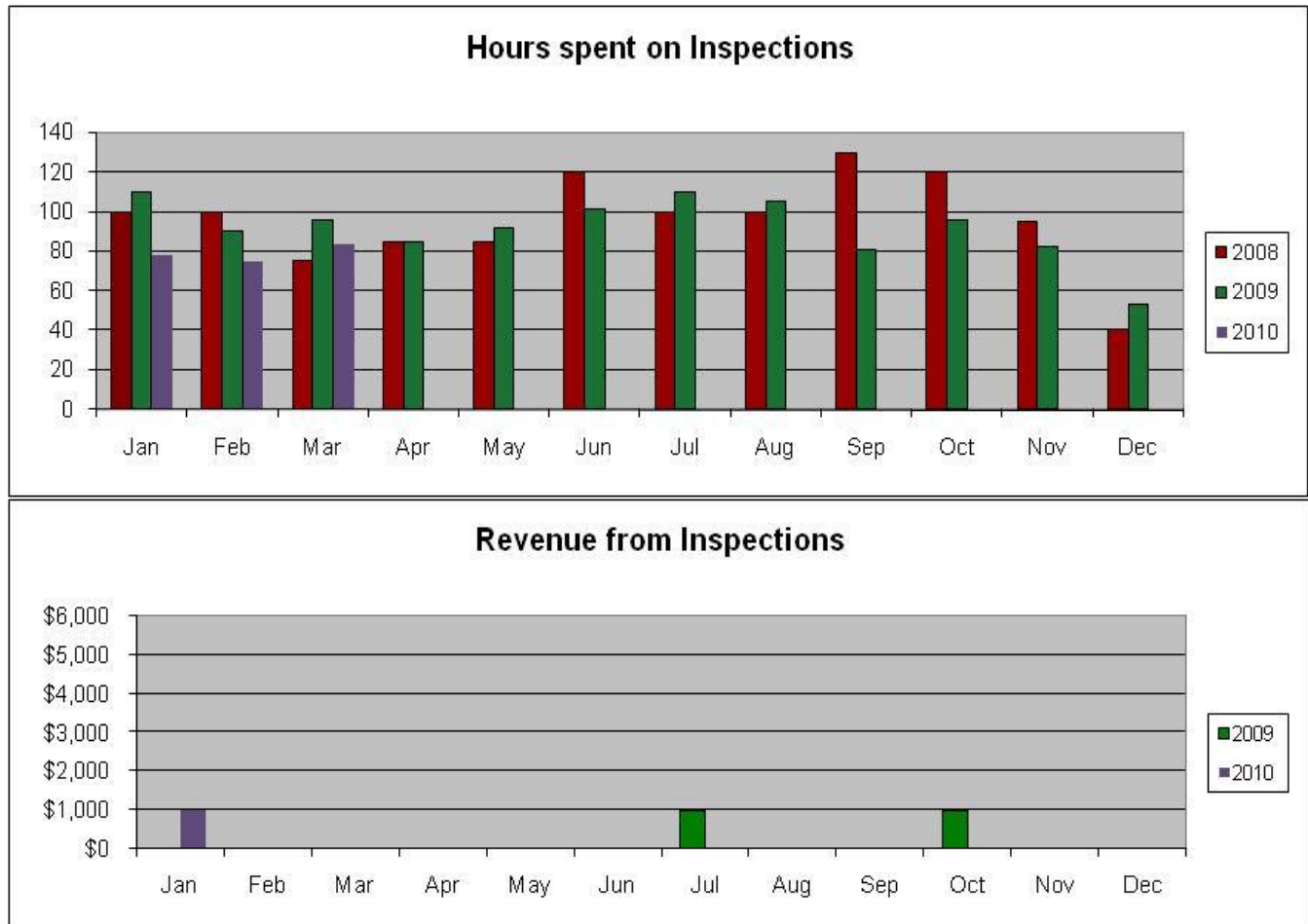


CDs Submitted (March 2010)			
Description	Case Name	Case Number	Date Application Accepted
CD	None		

The Engineering Division approved 1 CD in March: Heritage Elementary CD-0912-001

Infrastructure Inspections

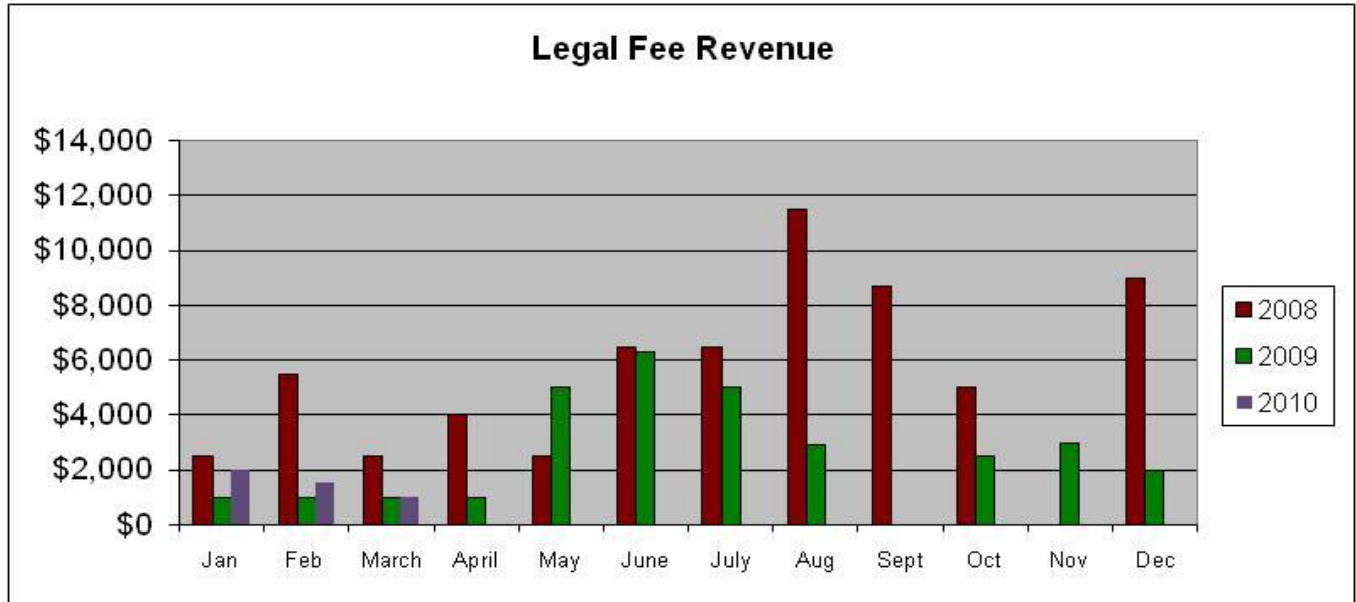
In March 12 individual projects/sites were inspected and \$0 in revenue was collected. City staff spent a total of 84 hours performing these inspections compared to 96 hours in 2009. YTD revenues for 2010 are \$1,000 compared to \$0 in 2009.



Infrastructure Inspections (March 2010)		
General Location	Case Name	Status
Easter and Kenton	EasterLima Subdivision	Under Construction
Arapahoe and University	Streets at Southglenn	Under Construction
Picadilly & Smoky Hill	Huntington Park n Ride	Under Construction
Parker Road and Arapahoe Road	Centennial Center Filing 2	Under Construction
Dry Creek & Eudora	Lifetime Fitness	Under Construction
Parker Road & Arapahoe Road	Redstone Bank	Under Construction
Smoky Hill & Picadilly	Sprouts	Under Construction
Easter & Revere	Trust Co. Parking Lot	Under Construction
Briarwood & Peoria	Woodcraft	Under Construction
Smoky Hill & Buckley	Keystone Bank	Under Construction
Niagara & County Line	Foxridge VIII	Under Warranty
Smoky Hill Road & Picadilly	Bridges @ Smoky Hill	Under Construction

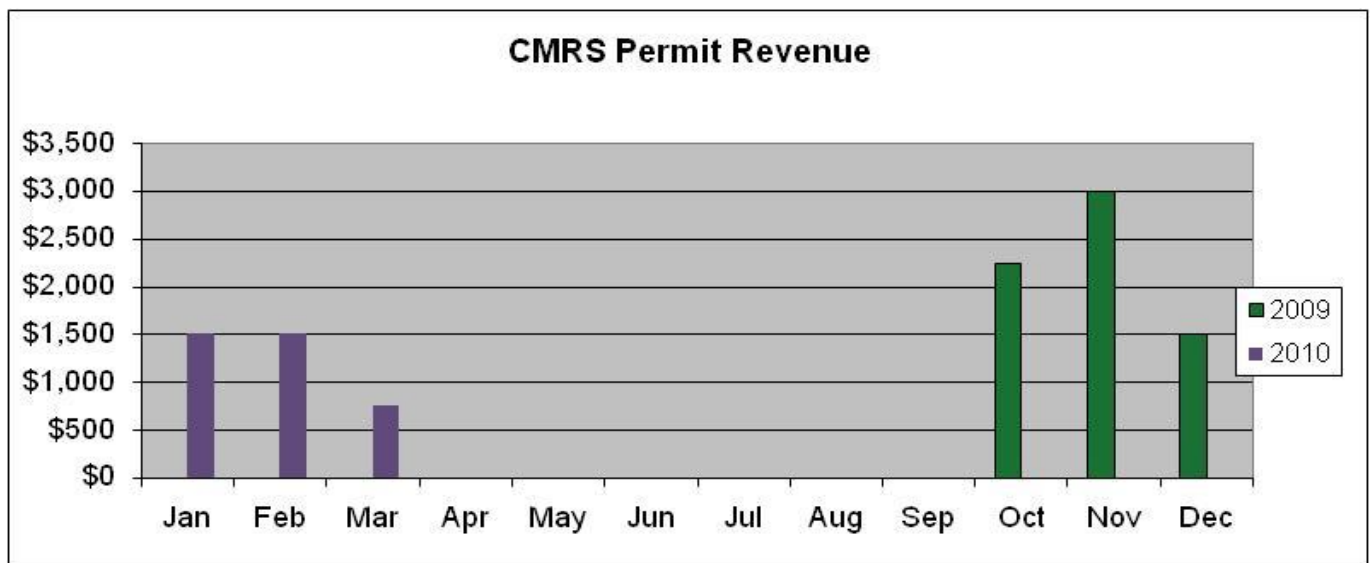
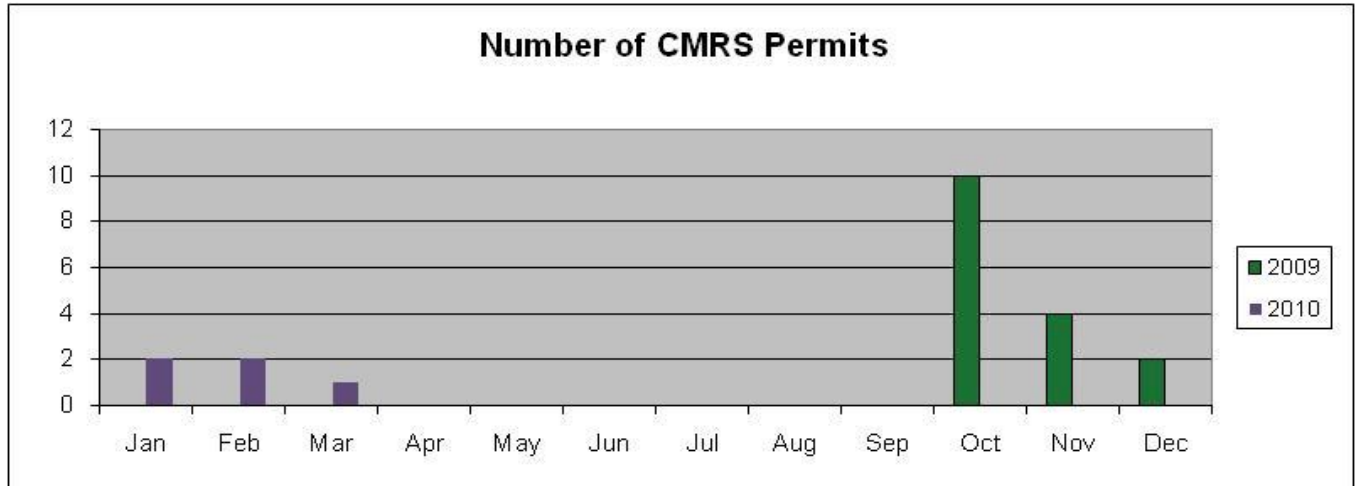
Legal Services

In March, a total of \$1,000 in revenue was received for legal services. YTD revenues for 2010 are \$4,500 compared to \$3,000 for 2009. Legal fees are collected to cover actual legal costs and do not impact the final budget in a negative or positive way.



CMRS Permits

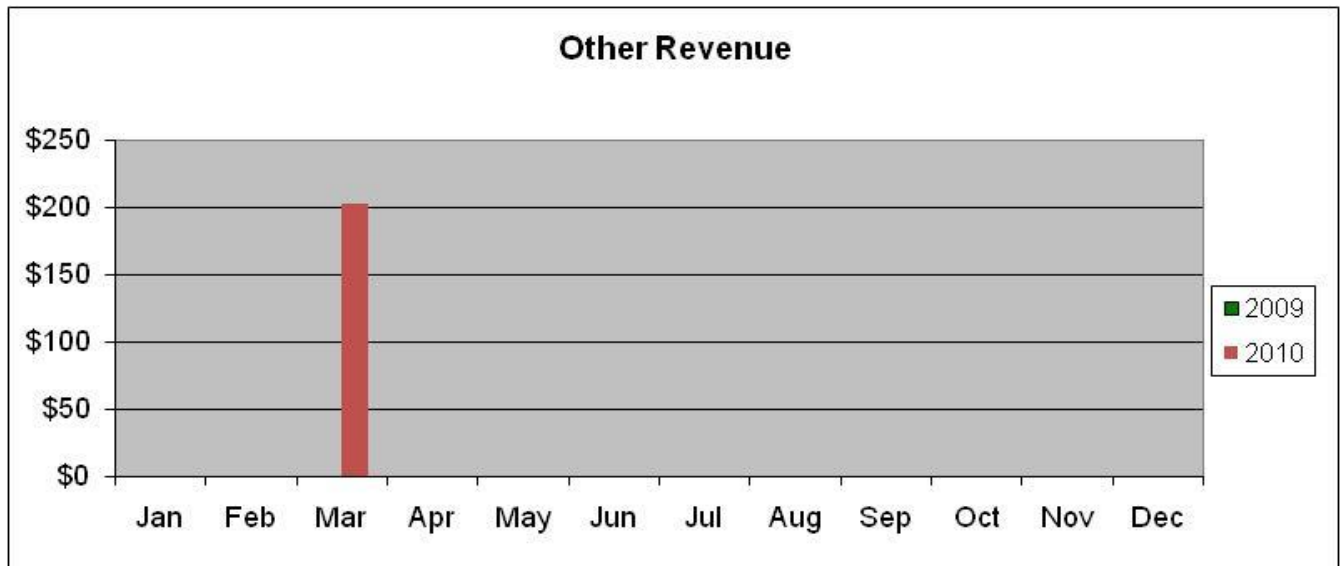
In March, we received 1 CMRS permit for \$750 in revenue. YTD revenues for 2010 are \$3,750, which is above the 2010 projected revenue of \$3,501 and above the 2009 revenue of \$0. CMRS permit tracking began in January 2009.



CMRS Permits (March 2010)		
Project or Location	Case Number	Date Received and Issued
Verizon Wireless DEN Euclid	LU-1003-002	3-09-2010

Other & Miscellaneous Fees

In March, we received \$202 in revenue for other fees and miscellaneous. YTD revenues for 2010 are \$202, which is below the 2010 projected revenue of \$18,000 and above the 2009 revenue of \$0.



City Work Orders

In March, Centennial Engineers worked on 0 CWOs. YTD value provided total is \$0.

CWOs Worked on by City (March 2010)		
Description	Hours	Value
	None	

The City has to outsource a specific aspect of reviews to an engineering consultant. In February, consultant time on CWOs totaled 0 hours at a cost of \$0. This is an additional cost to the City being paid for from the Land Use Fund. YTD costs total is \$0.

CWOs Worked on by Consultants (March2010)		
Description	Hours	Fee
	None	

When Engineering Division spends time on Open Space Projects the hours are billed as revenue. This revenue will be reflected in "Other & Miscellaneous Fees" section of this report.